



The Position

Earli, Inc. is currently seeking a high-caliber Scientific Project Manager

About Earli

The mission of the Biotechnology startup Earli Inc. is large and ambitious: to detect and then cure cancer at its earliest stages, effortlessly and pain free. In other words, 'make cancer a benign experience'. The technology which grounds the company's efforts ushers in a new era in "synthetic biomarkers" as a novel methodology to detect cancer and then subsequently localize and then treat the cancer. The enabling technology utilizes "synthetic biomarkers" as a novel methodology to detect, localize and ultimately destroy cancer. Founded by Sam Gambhir, Cyriac Roeding and David Suhy, the company is well funded by world-class entrepreneurs and venture capital firms. Earli, Inc. is currently based in the Biotech hub of South San Francisco.

Who You Are

- You share our same sense of dedication, scientific passion and entrepreneurial spirit
- You work well in a fast-paced and extremely focused startup environment
- You are not only smart, but clever and constantly think outside the box
- You are able to make logical decisions in an instant when there is little time to evaluate
- You are a natural communicator and relationship builder
- You stay calm under high pressure and stress
- You have the ability to multi-task in a serious way, with an extreme attention to detail
- You become a representative of the core DNA of the company through who you are

Your Primary Responsibilities

- This highly qualified position will report directly to the CSO as well as will work with the scientific team to ensure a bidirectional flow of information
- Will support the research team to develop and document timelines and resourcing and make recommendations to improve efficiency and strategy
- Will be accountable for ensuring that project status tracks against milestones and timelines

EARLI

- Set agendas to facilitate cross-functional meetings within the research team with a bias towards developing actionable outcomes
- An ideal candidate will also be able to contribute innovative ideas and help drive the company forward from a scientific perspective
- Work with scientific team to establish collaborations and track progress with external vendors
- Providing writing support (internal reports, external RFPs, etc)

Your Required Experience, Knowledge and Skills

- MS or PhD in biological science with at least 5+ years of experience in developing diagnostics or therapeutics
- Experience in managing complex timelines within the context a biotech/pharma R&D team is essential. Direct project management experience is a plus
- Because this position will communicate directly between scientific groups, the candidate must possess a strong technical background
- A strong preference will be given to those with a broad preclinical knowledge or experience in oncology and/or gene therapy or cell therapy approaches
- Must be able manage multiple projects simultaneously and work effectively within a team.
- Excellent verbal communication and interpersonal skills are required
- Must have excellent writing skills and be able to help generate drafts of key scientific documents
- Demonstrated ability to critique and evaluate scientific reports
- Ability to think independently and fully integrate into a high achieving team environment

If interested in applying, please attach a CV or have a well-developed LinkedIn profile for us to be able to assess your background.

We look forward to hearing from you!